

Freshman Orientation Preparation Checklist

ACTIVITIES TO DO BEFORE YOU COME TO ORIENTATION:

- Create your PID according to the instructions on Hokie Spa (www.hokiespa.vt.edu)
- Register for Orientation via Hokie Spa
- Learn your student number** (the “90” number given to you when you were offered admission.)
- Download medical history form** from: <http://www.healthcenter.vt.edu/healthhist.htm>. Complete it and mail to: **Schiffert Health Center (0140), Virginia Tech, Blacksburg, VA 24061**
- Make appointment for immunizations at orientation if desired, appointments required (Details at www.orientation.vt.edu)
- Check your VT email periodically using Webmail under quick links from the VT homepage (www.vt.edu). Your Email is your PID with @vt.edu added to it.
- Learn your PID and password, you will use those at Orientation
- Review all of the orientation information pertaining to you found on the web pages <http://www.uaao.clahs.vt.edu/Orientation> and www.orientation.vt.edu.
- Gather the following items to bring with you to the College orientation session on the second day
 - Advanced Placement Test Scores** – Bring with you a copy of your AP scores if you have received them. For more detailed information about AP scores and how transfer work is awarded please click on the “AP and IB” button on the CLAHS orientation webpage at: (<http://www.uaao.clahs.vt.edu/Orientation>).
 - IB Exam Scores** - If you have taken the IB exams please request that the scores be sent to Virginia Tech. For more detailed information about IB scores and how transfer work is awarded please click on the “AP and IB” button on the CLAHS Orientation webpage (<http://www.uaao.clahs.vt.edu/Orientation>).
 - Dual Enrollment and Transfer Credit Transcript** – If you are taking community college or university courses, often-called “dual enrollment” courses, please request that the college you are attending send an official transcript to the Office of Undergraduate Admissions (0202), 201 Burruss Hall, Blacksburg, VA 24061 when you finish the class. For more detailed information about transfer/dual enrollment credit and how it is awarded please click on the “Transfer/Dual Enrollment” button on the CLAHS Orientation webpage (<http://www.uaao.clahs.vt.edu/Orientation>).
- Review the academic advising information on the University’s advising webpage (www.advising.vt.edu).

ACTIVITIES TO TAKE CARE OF DURING ORIENTATION:

Personal/Student Life (First Day of Orientation):

- Have Hokie Passport (Student ID Card) picture made during Orientation
- Turn in Medical History Form (if not already done. If this is not done your academic schedule will be blocked from your viewing or processing of any academic information.)
- Get a campus map that you can bring back with you in the fall.
- Get a copy of the Blacksburg Transit map.
- Pick up your copy of the VT Common Book *Ecological Intelligence* when you check in at Orientation

Academic Life (Second day of Orientation):

- Obtain a copy of a major requirement checksheet or information on courses required for your major
- Discuss your AP, IB or dual enrollment credits with a departmental representative during the advising session. Know what requirements they will fulfill for your major. If your scores or transcripts are not here yet show your departmental representative a copy of your scores or transcript that you brought with you so that you are not duplicating course work.
- Work with departmental representative finalizing your course schedule for the fall semester

College Contacts to know and make note of:

Email Address for College Questions: CLAHS.Questions@vt.edu

My Academic Dean's Name: Dr. Mary Ann Lewis, 540-231-6770, malewis@vt.edu

My Director of Academic Support: Dr. Karen Watson, 540-231-6770, watsonk@vt.edu

My Orientation Advisor's Name: _____

Name of the Department for my major: _____

Department's Phone Number: _____

Department's Office Address: _____

ACTIVITIES TO TAKE CARE OF BEFORE YOU LEAVE BLACKSBURG:

- Pick up Hokie Passport at Student Services Building before leaving campus on day two
- Pick up Microsoft Campus Agreement Desktop Bundle of software in the Student Services Building after picking up Hokie Passport
- Go to the bookstore. Buy something orange and maroon!
- Receive immunizations if desired, appointments required (Details at www.healthcenter.vt.edu/healthlist.htm)

ACTIVITIES TO DO ON THE WAY HOME.....CONVERSATION SUGGESTIONS

- Discuss how often you and your parents will communicate and the method, telephone or email.
- Discuss expectations for your finances, use of checking account and credit cards, cell phone
- Discuss expectations for your visits home during fall semester, how many, and when
- Discuss expectations for parent's visits to campus, family day, or other events
- Discuss keeping line of communication open about your grades, choice of major and career decisions

ACTIVITIES TO DO AT HOME THIS SUMMER:

- Order textbooks
- If agreed upon with parents, complete the FERPA disclosure form on Hokie Spa
- Read VT Common Book, *Ecological Intelligence*, given out at orientation, before returning to campus in August
- Explore Hokie Spa (www.hokiespa.vt.edu) and all the information available to you.
- Monitor the "Transfer and Other Additional Credits" menu under the "Grades Menu" on Hokie Spa for the credit that you expect to earn from dual enrollment courses, AP or IB scores. See the Orientation handouts on Transfer or AP/IB credit on what to do and who to contact if your credits have not been awarded by late July
- Explore the college using the webpage www.clahs.vt.edu
- Familiarize yourself with the University Catalog available at www.undergradcatalog.registrar.vt.edu
- Read the Hokie Handbook available at www.hokiehandbook.vt.edu
- Familiarize yourself with the Curriculum for Liberal Education Guide for Students, Advisors & Faculty available at <http://www.cle.prov.vt.edu/>
- Familiarize yourself with the information on the Undergraduate Academic Affairs Office webpage (www.uaao.clahs.vt.edu)
- Read the information about requirements for your chosen major (see Academic Departments, Majors and schools on <http://www.uaao.clahs.vt.edu/Orientation> for links to all departments and majors)
- Buy a planner. Use the Academic Calendar and Timetable of Classes link found at <http://www.uaao.clahs.vt.edu/oreintation> and record all important dates and deadlines in it
- Register for the Connect to the CLAHS Community event, August 31st, via the web at www.clahs.vt.edu and put the date in your planner
- Continue checking your VT email using webmail
- Find a career you are interested in and talk to someone about it. (Check out the Career Services page at www.career.vt.edu)
- Get excited about being a Hokie!

When you have checked off all of these things you are well on your way to being a successful student at Virginia Tech. Knowing your responsibilities and then completing your tasks are the first steps for taking ownership of your education. Congratulations on being a student in the College of Liberal Arts and Human Sciences. We look forward to working with you as you learn and experience Virginia Tech over the next four years.

238 Wallace Hall, 540-231-6770, www.uaao.clahs.vt.edu

An equal opportunity, affirmative action institution.